

**MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
HELD VIA ZOOM VIDEOCONFERENCE
(due to COVID-19 public assembly restrictions)
STENOGRAPHICALLY RECORDED
DECEMBER 9, 2020
6:00 PM**

PRESENT:

Mayor Daniel F. DeVita	Howard Avrutine, Village Attorney
Trustee Kevin Jusko	Elizabeth Kaye, Clerk / Treasurer
Trustee Jeffrey Miritello	Michael F. McNerney, Supt. of Building Department
Trustee Jeffrey Nemshin	
Trustee Richard Nicklas	
Trustee Martin Novick	
Trustee Nicholas Tsafos	

EXCUSED:

MAYOR DE VITA called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

POLICE REPORT

The November Report was distributed to the Board prior to the meeting. No oral report was given.

	Totals this Month	Totals year-to-date	Totals prior year- to- date
Auto Accidents Personal Injury	0	4	5
Auto Accidents Property Damage	3	10	19
Aided Cases Resulting from Auto Accidents	0	6	7
Aided Cases Other	4	46	50
Arrests	0	1	0
Summonses-Moving Violations	18	163	238
Summonses-Parking	0	96	38
Fire Calls	0	13	12
Patrol Mileage	4,500	50,250	50,100
Offenses -Case Reports	1	19	13
Suspicious Autos	4	41	14
Suspicious Persons	1	17	15
Suspicious Phone Calls	0	1	0

Recorded Alarms	14	150	176
Vacant Houses	5	45	54
Disturbances	1	31	46
Malicious Mischief	0	0	0
Non-Case Incidents	0	8	9
Animal Nuisance Complaints	2	7	19
Assist from NCPD	0	0	0

Stop Signs	2
Cell Phone	0
Speeding	4
Unlicensed Operation	3
Uninspected MV	1
DWI	0
No Insurance	3
Expired Registration	0
Disobey Traffic Control Device	1
Following Too Closely	0
Defective Lights	3
Fail to Move Right	1
Fail to Signal	0
No Parking	0
Equipment Violation	0
No Seatbelt	0
Total	18

BUILDING REPORT

Potential debris removal ordinance - The Board discussed the Building Inspector's report concerning other North Shore villages' debris removal ordinances. Mayor DeVita indicated that he would like to speak to other Mayors about their experiences with their respective ordinances and report back to the Board.

ENGINEER REPORT

None given.

MINUTES of the Board of Trustees meeting held on November 12, as amended, were approved on a motion by Mayor DeVita and seconded by Trustee Novick upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Aye
Trustee Tsafos	Aye

The **FINANCIAL REPORT** for November 2020 and the **REPORT OF UNPAID TAXES** were distributed to the Board prior to the meeting for review. Bank statements and reconciliations were reviewed by Trustee Tsafos prior to the meeting.

The Board discussed the need for precluding homeowners from receiving Building Permits or other Village permits, such as beach parking and dinghy rack permits, if they have unpaid Village taxes, Village Court fines, or other liabilities to the Village. Mayor DeVita moved to disallow issuance of all permits issued by the Village, including, but not limited to, Building, parking, dinghy rack, and any and all other permits, if the applicant for such permit, whether homeowner or tenant, has outstanding Village taxes, Building Permit fees, court fines, or any other obligation owed to the Village, seconded by Trustee Nicklas, and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Aye
Trustee Tsafos	Aye

Trustee Tsafos suggested that those with outstanding taxes be reported to the credit agencies.

RENEWAL OF FLOOD INSURANCE

Trustee Nicklas informed the Board that the flood insurance premium has been lowered to \$5,772 from \$10,119 for the upcoming year, beginning on 12/25/2020, as a result of the elevation certificate study as well as having received refunds against the last few years' premiums. Trustee Nicklas moved to renew flood insurance coverage for Village Hall for \$5,772.00, seconded by Mayor DeVita, and approved on the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye

Trustee Novick	Aye
Trustee Tsafos	Aye

APPROVAL OF ABSTRACTS

Mayor DeVita moved that the following abstracts of vouchers be approved for payment, with the exception of a bill from Nassau County Dept. of Health, pending clarification of questions from Mayor DeVita, seconded by Trustee Nicklas, and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Aye
Trustee Tsafos	Aye

- | | | |
|-------------------|----------------|-------------|
| • Abstract # 30 | Trust & Agency | \$21,168.00 |
| • Abstract # 1121 | Prepays | \$15,842.11 |
| • Abstract # 1122 | General Fund | \$36,758.78 |

COMPUTER UPGRADE

Trustee Nicklas discussed a proposal by the Village's Technology Professional, Jason Miller, to replace aging computers for the office staff with new laptops. He also suggested replacing software with cloud-based technology, except for legacy software for accounting, taxes, and the building department, which would be too expensive to upgrade at this time. Trustee Nicklas moved to approve the proposal by IO Works to upgrade the existing three office computers and to move to cloud-based technology (itemized as follows), not to exceed \$6,500, seconded by Mayor DeVita and approved upon the following poll of the Board:

- Replacement of three existing desktop setups with mobile laptop/docking station configurations
- Equipment purchases/upgrades:
 - 3 new laptops
 - 2 new dual-monitor setups
 - 1 new single larger monitor setup (for bldg. dept)
 - 3 compatible docking stations
 - Necessary cabling/accessories
- Migration of local data to new PC
- Installation of software to new PCs
- Setup PCs to office server, printer, etc.

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Aye
Trustee Tsafos	Aye

Trustee Tsafos discussed the draft audit report, noting that the Village is in compliance with GASB 75 (OPEB Actuarial Valuation obligation) and GASB 34 (reporting capital assets along with related accumulated depreciation in the Government-Wide Financial Statements). Trustee Tsafos requested certain language to be revised in the MD&A. Mayor DeVita moved to accept the 2019-2020 Independent Audit by Cullen & Danowski, LLP, and to authorize signing of the representation letter with the revised language in the MD&A as suggested by Trustee Tsafos, seconded by Trustee Nicklas, and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Aye
Trustee Tsafos	Aye

SCHEDULE THE 2021-2022 BUDGET WORKSESSION

The Board set Sat., Feb. 6th at 9:00 am for the first budget worksession and Sat. Feb. 27th at 9:00 am for a second worksession if needed.

GRANT FOR SALT BARN

Village Attorney Avrutine reported that he had received documents from the County in connection with the Salt Barn Grant, and once these are completed to the satisfaction of the Board, the Mayor will sign and the documents will be forwarded to the County. Mr. Avrutine noted that this is a reimbursement grant. Mr. Avrutine also discussed the section of the IMA covering indemnification of the County. The Clerk was asked to have Salerno Insurance review this section to determine whether the Village's policy would protect the Village in this case.

EXPIRATION OF OYSTER BAY FIRE AND ATLANTIC STEAMER FIRE PROTECTION CONTRACT

Village Attorney Avrutine has not yet heard back from the attorney representing the Oyster Bay Fire and Atlantic Steamer companies regarding when he can expect to receive the new proposed contract. Mr. Avrutine advised the Board that he will send a letter to the attorney representing the fire companies that, notwithstanding that the current contract expires on December 31, 2020, they are expected to continue to provide emergency services as per the expiring agreement pending receipt, approval, and execution of a new contract.

PROPOSED BREACH NOTIFICATION POLICY

This matter was tabled to the next meeting to provide Village Attorney Avrutine an opportunity to research whether this policy can be adopted by resolution or whether adoption of a local law is required.

VILLAGE HALL GENERATOR CONTRACT RENEWAL

The Board instructed the Clerk to obtain quotes from Kohler generator certified contractors and to report back to the Board at the next meeting. In addition, the Clerk was asked to inquire of

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Power Pro, the existing contractor, if they would upgrade Village Hall to priority status in emergencies going forward.

ADJOURN TO EXECUTIVE SESSION

Mayor DeVita moved to adjourn to Executive Session at 7:43 pm to discuss litigation matters, seconded by Trustee Jusko, and approved by the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Aye
Trustee Tsafos	Aye

The Board returned to public session at 7:52 pm with no action taken.

There being no further business to come before the Board, Mayor DeVita moved to adjourn the meeting at 7:52 pm, seconded by Trustee Miritello, and approved by all present.

Elizabeth Kaye
Elizabeth Kaye, Clerk / Treasurer

ALSO PRESENT:

Steve Monez	CSHL
Michael Gurtowski	CSHL

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:00 P.M. ON WEDNESDAY, JAN.13, 2021