

**MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
JULY 14, 2021, 7:00 PM**

PRESENT:

Mayor Daniel F. DeVita

Trustee Kevin Jusko

Trustee Richard Nicklas

Trustee Martin Novick

Howard Avrutine, Village Attorney

Elizabeth Kaye, Clerk / Treasurer

Michael F. McNerney, Supt. Of Buildings

Jim Antonelli, Village Engineer

Deputy Clerk Nancy Popper

Village Engineer, Jim Antonelli

EXCUSED:

Trustee Jeffrey Miritello, Trustee Jeffrey Nemshin,

Trustee Nicholas Tsafos,

MAYOR DE VITA called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

POLICE REPORT

Sergeant Mergel discussed the June police report and advised the Board about mail thieves striking in Oyster Bay Cove.

	Totals this Month	Totals year-to-date	Totals prior year- to-date
Auto Accidents Personal Injury	1	1	1
Auto Accidents Property Damage	2	7	2
Aided Cases Resulting from Auto Accidents	1	1	1
Aided Cases Other	3	22	35
Arrests	0	0	1
Summonses-Moving Violations	21	150	80
Summonses-Parking	11	24	61
Fire Calls	4	7	3
Patrol Mileage	4,500	27,150	27,300
Offenses -Case Reports	2	5	10
Suspicious Autos	0	7	26
Suspicious Persons	2	6	12
Suspicious Phone Calls	0	0	0
Recorded Alarms	16	63	69
Vacant Houses	1	19	19

Disturbances	7	20	15
Malicious Mischief	0	0	0
Non-Case Incidents	0	3	6
Animal Nuisance Complaints	3	7	4
Assist from NCPD	0	0	0

Stop Signs	0
Cell Phone	0
Speeding	7
Unlicensed Operation	2
Uninspected MV	1
DWI	0
No Insurance	7
Expired Registration	4
Disobey Traffic Control Device	0
Following Too Closely	0
Defective Lights	0
Fail to Move Right	0
Fail to Signal	0
No Parking	11
Equipment Violation	0
No Seatbelt	0
Total	32

ENGINEER'S REPORT

Village Engineer Antonelli updated the Board on the Cherry Lane Road work.

BEACH GRASS

The Board discussed the invasive beach grass growing at the beach and the tick problem it poses. To protect the safety and welfare of beachgoers, Trustee Nicklas moved to declare an emergency and to authorize the Public Works staff to remove the grass, seconded by Mayor DeVita, and approved by all present.

BUILDING REPORT

Extend BPA # 3131, Koka pool application – Mr. Lacroze, Architect for Mr. Koka, appeared before the Board to request an extension for the Kokas' pool/pool house application, which was originally received on 7/9/2020. Mayor DeVita moved to extend the application for eight months to perfect the permit at no fee, seconded by Trustee Nicklas, and approved by all present.

UPDATE ON THE OYSTER BAY FIRE & ATLANTIC STEAMER CONTRACT RENEWAL

Village Attorney Avrutine updated the Board on the recent communications with the Town of Oyster Bay in connection with the Oyster Bay Fire and Atlantic Steamer Contract renewal.

MINUTES of the Board of Trustees meeting held on June 16, 2021, were approved as amended on a motion by Mayor DeVita, seconded by Trustee Nicklas, and approved by all present.

Approval of the Minutes of May 12, 2021 was tabled to the September meeting.

Discussion of the **FINANCIAL REPORT** was tabled to the Sept. meeting. The **REPORT OF UNPAID TAXES** was distributed to the Board prior to the meeting for review.

ANNUAL APPOINTMENTS

The **ANNUAL ORGANIZATIONAL MEETING** of the Village of Laurel Hollow was called to order.

Mayor DeVita appointed Jeffrey Nemshin as Deputy Mayor for the official year.

Mayor DeVita made the following Trustee assignments for the official year.

<u>ASSIGNMENT</u>	<u>NAME</u>
Mayor in Charge of Police & Fire	Daniel DeVita
Trustee in Charge of Beach & Waterways	Jeffrey Miritello
Trustee in Charge of Buildings & Grounds	Martin Novick
Trustee in Charge of Roads	Kevin Jusko
Trustee in Charge of Budget	Nicholas Tsafos
Trustee in Charge of Emergency Mgmt. & Planning	Jeffrey Nemshin
Trustee in Charge of Communication/Technology & Insurance	Richard Nicklas

Mayor DeVita made the following appointments:

	<u>NAME</u>	<u>NEW TERM EXPIRES</u>
Clerk/Treasurer	Elizabeth Kaye	07/2023
Deputy Clerk / Court Clerk	Nancy Popper	07/2022
Harbormaster	Jeffrey Miritello	07/2022
Deputy Harbor Master	Jeffrey Nemshin	07/2022
Village Historian	Vacant	07/2022
Member, Planning Board	Nancy Jones	07/2026
Member Board of Zoning Appeals	Russell Mohr	07/2026
Chair, Board of Zoning Appeals	Russell Mohr	07/2022

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Chair, Planning Board	Chris Hadjandreas	07/2022
Associate Village Justice	James J. McCrorie	07/2022
Assistant Village Prosecutor	Dwight Kennedy	07/2022
Chief Village Prosecutor	Jeffrey Blinkoff	07/2022
Building Inspector, Code Enforcement Officer, Building Official, Tree Warden, Street Commissioner, Local Administrator-Floodplain Development, Stormwater Management Officer	Michael F. McNerney	07/2022
On Call Code Enforcement Officer	Vacant	
Dock Committee:	Jeffrey Miritello	07/2022
	Jeffrey Nemshin	07/2022
	Kevin Jusko	07/2022

It was moved by Trustee Jusko and seconded by Trustee Novick that the Mayor's appointments be approved.

The Clerk polled the Board as follows:

	Aye	Nay	Absent
Mayor DeVita	Aye		
Trustee Jusko	Aye		
Trustee Miritello			Absent
Trustee Nemshin			Absent
Trustee Nicklas	Aye		
Trustee Novick	Aye		
Trustee Tsafos			Absent

Mayor DeVita stated that the following officials remain in office:

	<u>NAME</u>	<u>TERM EXPIRES</u>
Member, Planning Board	James Galtieri	07/2022
	Sally Ingraham	07/2023
	Vacant (Scott Abrams)	07/2024
	Chris Hadjandreas	07/2025
	<u>NAME</u>	<u>TERM EXPIRES</u>
Member, Board of Zoning Appeals	Louis Lebedin	07/2022
	Cindy Kaufman	07/2023
	Vincent Parziale	07/2024
	Jeffrey Blumin	07/2025

The following resolution was moved by Mayor DeVita and seconded by Trustee Novick, to wit:

BE IT RESOLVED, that the requirements set forth in §3-306 of the Village Law of the State of New York concerning "official undertakings" of the Clerk/Treasurer, Deputy Clerk/Court Clerk, Village Justice, and the Associate Village Justice, be deemed satisfied by Utica National Insurance Group Faithful Performance Bond #SU4274307 in the amount of \$500,000; and, be it further

RESOLVED, that the regular meetings of the Board of Trustees shall be held at 7:00 pm. as follows:

Tuesday	September 14, 2021
Wednesday	October 13, 2021
Wednesday	November 10, 2021
Wednesday	December 8, 2021
Wednesday	January 12, 2022
Wednesday	February 9, 2022
Wednesday	March 9, 2022
Wednesday	April 13, 2022
Wednesday	May 11, 2022
Wednesday	June 15, 2022
Wednesday	July 13, 2022

and, be it further

RESOLVED, that the Village adopt the INVESTMENT POLICY, most recently amended on April 9, 2013, February 11, 2015, and March 14, 2018, attached to, and made a part of these minutes, including the designation of depositories outlined therein, and, be it further

RESOLVED, that the funds of the Village, deposited in a bank authorized by said INVESTMENT POLICY, be subject to withdrawal upon check when signed on behalf of the Village by any one of the following: Mayor, Clerk / Treasurer or Deputy Village Clerk, with checks in the amount of \$5,000.00 or more requiring two signatures; and, be it further

RESOLVED, that the procurement policy previously adopted, and amended on September 16, 2010, be further amended to incorporate changes authorized in Local Law 2-2015, adopted by the Board of Trustees on February 11, 2015, affixed to, and made a part of these minutes, and, be it further

RESOLVED, that the Village continue to utilize the Employee Handbook, including all compliance policies, previously adopted, and revised, and, be it further

RESOLVED, that, as permitted by §5-524(6) of the Village Law of the State of New York, the Clerk / Treasurer be authorized to make payment in advance of audit of claims for public utility services, employee benefit contributions (pass-thru amounts) and insurance premiums, postage, freight and express charges, and that, as permitted by §5-524(7), the Clerk / Treasurer be authorized to make payment in advance of audit for a village officer, including the Village Justice and Acting Village Justice, to attend training provided by the education department or given by their county magistrate's association. Such claims must be presented for audit at the next regular meeting, and, be it further

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RESOLVED, that, as permitted in §99-b. of the General Municipal Law, "Receipts for money received; records of money disbursed by check", the Clerk / Treasurer be authorized to accept check images in lieu of cancelled checks from payor banks, and, be it further

RESOLVED, that the Clerk / Treasurer, Deputy Clerk / Court Clerk and Highway Supervisor be authorized to attend meetings of their respective professional associations and New York State Department of Education Training Workshops, that the Clerk / Treasurer be authorized to attend the Annual NYCOM Fall Training School, that the Court Clerk be authorized to attend annual training, all reimbursed for travel & / or mileage at the current IRS rate, and, be it further

RESOLVED, that the Oyster Bay Guardian be, and the same hereby is, designated as the official newspaper of the Village, there being no newspaper published regularly in the Village, and, be it further

RESOLVED, that the Board of Zoning Appeals shall meet on the second Thursday of each month providing they have business to transact, and, be it further

RESOLVED, that the Planning Board shall meet on the third Wednesday of each month providing they have business to transact, and, be it further

RESOLVED, that the Village Hall shall be closed on the following holidays in the 2021-2022 official year:

2021

Labor Day	Mon.	September 6 th
Columbus Day	Mon.	October 11 th
Veteran's Day	Thurs.	November 11 th
Thanksgiving	Thurs.	November 25 th
Day after Thanksgiving	Fri.	November 26 th
Christmas Day (observed)	Fri.	December 24 th
New Year's Day (observed)	Fri.	December 31 st

2022

Martin Luther King Day	Mon.	January 17 th
President's Day	Mon.	February 21 st
Good Friday	Fri.	April 15 th
Memorial Day	Mon.	May 30 th
Independence Day	Mon.	July 4 th

The Clerk polled the Board as follows:

	Aye	Nay	Absent
Mayor DeVita	Aye		
Trustee Jusko	Aye		
Trustee Miritello			Absent
Trustee Nemshin			Absent
Trustee Nicklas	Aye		

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Trustee Novick Aye

Trustee Tsafos

Absent

APPROVAL OF ABSTRACTS

Trustee Jusko moved that the following abstracts of vouchers be approved for payment, subject to correction of two PSEG claims, seconded by Trustee Nicklas, and approved by the following poll of the Board:

- Abstract # 39 T&A \$3,078.56
- Abstract # 1090 Capital Projects Fund \$1,600.00
- Abstract # 1139 Prepays \$1,270.79
- Abstract # 1140 General Fund \$161,340.64

AUTHORIZATION TO PAY AUGUST VOUCHERS

The Board agreed it would not meet in August and that August vouchers could be paid with the Mayor's review and then ratified at the September meeting.

RENEW VILLAGE ATTORNEY'S CONTRACT

Mayor DeVita moved to approve renewal of the Village Attorney's contract for the 2021-2022 fiscal year at the same rates in effect, seconded by Trustee Novick, and approved by all present.

ADJOURN TO EXECUTIVE SESSION

At 7:58 pm, the Board adjourned to Executive Session to discuss litigation matters.

The Board returned to public session at 8:50 with no action taken.

There being no further business to come before the Board, the meeting was adjourned at 8:50 pm.

Elizabeth Kaye
Elizabeth Kaye, Clerk / Treasurer

ALSO, PRESENT:

Michelle Antonelli

Massapequa, NY

Eduardo Lacroze

Architect for Koka

Sgt. Mergel

Oyster Bay Cove Police

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 7:00 P.M. ON WEDNESDAY, SEPTEMBER 14, 2021.