

**MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
HELD VIA ZOOM VIDEOCONFERENCE
(due to COVID-19 public assembly restrictions)
STENOGRAPHICALLY RECORDED
SEPT. 16, 2020
6:00 PM**

PRESENT:

Mayor Daniel F. DeVita	Howard Avrutine, Village Attorney
Trustee Kevin Jusko	Elizabeth Kaye, Clerk / Treasurer
Trustee Jeffrey Miritello	Michael F. McNerney, Supt. of Building Department
Trustee Jeffrey Nemshin	Nancy Popper, Deputy Clerk/Court Clerk
Trustee Nicholas Tsafos	
	Jim Antonelli, Village Engineer (Executive Session)
	Joseph Macy, Esq. (Executive Session)

EXCUSED:

Trustee Martin Novick

MAYOR DE VITA called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

POLICE REPORT

The August Report was distributed to the Board prior to the meeting. No oral report was given.

	Totals this Month	Totals year-to-date	Totals prior year- to- date
Auto Accidents Personal Injury	1	3	3
Auto Accidents Property Damage	0	3	14
Aided Cases Resulting from Auto Accidents	1	3	4
Aided Cases Other	3	40	36
Arrests	0	1	0
Summonses-Moving Violations	12	98	170
Summonses-Parking	13	88	36
Fire Calls	7	11	5
Patrol Mileage	4,650	36,600	36,450
Offenses -Case Reports	1	12	7
Suspicious Autos	6	32	8
Suspicious Persons	1	13	14
Suspicious Phone Calls	0	0	0

Sept. 16, 2020

Recorded Alarms	28	110	120
Vacant Houses	5	31	37
Disturbances	4	23	33
Malicious Mischief	0	0	0
Non-Case Incidents	0	8	7
Animal Nuisance Complaints	0	4	17
Assist from NCPD	0	0	0

Stop Signs	0
Cell Phone	0
Speeding	9
Unlicensed Operation	0
Uninspected MV	2
DWI	0
No Insurance	1
Expired Registration	0
Disobey Traffic Control Device	0
Following Too Closely	0
Defective Lights	0
Obstructed View	0
Fail to Signal	0
No Parking	13
Equipment Violation	0
No Seatbelt	0
Total	25

BUILDING REPORT

None given.

ENGINEER REPORT

The Board considered Street Opening Permit #4-2018 for a water main connection for 32 Hilltop Road. Mr. Cartagena and Michael Rant, P.E. were in attendance to address the Board's questions. Mr. Rant explained that the only way to connect to the existing water main is to open the road, and he requested an exemption from the requirement for directional boring. Mayor DeVita moved to approve the Street Opening Permit #4-2018 with the following conditions:

1. The work shall be in strict compliance with the Water Service Road Opening Plan prepared by NorthCoast Civil, dated 8/25/2020;
2. The excavation must include removal of the soil below the water main in order to expose the pipe to accommodate use of a saddle and to make a clean tap for the house service connection;
3. The concrete curb shall be adequately supported in a manner approved by the Village Engineer while the connection is being made;
4. The trench backfill shall be compacted with a mechanical tamper in 6-inch lifts;
5. The inner edges of the saw cut opening shall be brushed with an asphalt sealant to seal the patch from below;
6. The asphalt must be flush to all adjoining pavement and compacted to an even finish without waves or ridges ;
7. "Premium" asphalt mix per specification provided by the Village Engineer shall be utilized (or if not available a comparable substitute approved by the Village Engineer shall be utilized);
8. Permittee shall provide a total escrow payment in the sum of \$5,000 (\$3,000 has already been deposited, which leaves a balance of \$2,000) to ensure that the work is performed to the satisfaction of the Village;
9. All work under this permit shall be performed by a contractor to be selected by the Village.

The foregoing was seconded by Trustee Nicklas and approved upon the following poll of the Board:

Mayor DeVita	Aye
Deputy Mayor Nemshin	Aye
Trustee Jusko	Aye
Trustee Nicklas	Aye
Trustee Novick	Excused
Trustee Miritello	Aye
Trustee Tsafos	Aye

MINUTES of the Board of Trustees meetings, held on July 15 and August 18, 2020, were approved as amended on a motion by Mayor DeVita and seconded by Trustee Nicklas upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye

Sept. 16, 2020

Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Excused
Trustee Tsafos	Aye

The **FINANCIAL REPORT** for August 2020 and the **REPORT OF UNPAID TAXES** were distributed to the Board prior to the meeting for review. Bank statements and reconciliations were reviewed by Trustee Tsafos prior to the meeting.

ELECTION RESULTS

Mayor DeVita announced the following election results from the September 15, 2020 General Election:

- Trustee Jusko – re-elected as Trustee for a two-year term
- Trustee Novick – re-elected as Trustee for a two-year term
- Trustee Miritello – re-elected as Trustee for a two-year term
- Justice D’Elia – re-elected as Village Justice for a four-year term

All Oaths of office were sent to the newly-elected, who have thirty days from Election Day to file with the Clerk.

THE NORTH SHORE LEADER REMOVED AS OFFICIAL VILLAGE NEWSPAPER

Mayor DeVita moved to remove The North Shore Leader as an official newspaper for legal notices, leaving the Oyster Bay Guardian as the only official newspaper, seconded by Trustee Jusko and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Excused
Trustee Tsafos	Aye

SET PUBLIC HEARING FOR INTRO. LOCAL LAW H-2020 REGARDING RENTAL REGISTRATION

Mayor DeVita moved to schedule the public hearing on Introductory Local Law H-2020, which would require registering rental properties with the Village, for the October 14, 2020 meeting, seconded by Deputy Mayor Nemshin and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Aye
Trustee Novick	Excused

Sept. 16, 2020

Trustee Tsafos Aye

DISCUSSION REGARDING DOGS ON THE BEACH

The Board discussed the problem of dogs being walked on the beach despite the sign stating “No Dogs Allowed.” Discussion ensued as to whether dogs should be allowed during off season and various other scenarios. Further discussion was tabled to a future meeting.

STORM COMMITTEE REPORT

The Storm Committee (Deputy Mayor Nemshin, Trustee Jusko, Trustee Miritello) discussed its meeting addressing storm preparedness. The Committee recommended that an email be sent to residents in advance of the storm season with important reminders such as filling propane tanks and removing dead branches from trees.

APPROVAL OF CONTRACT WITH ALLPAID FOR ONLINE PAYMENTS

Mayor DeVita moved to approve the contract with AllPaid Inc., which supersedes the existing contract to host online payments for Beach Permits, Justice Court Fines, Shellfish Garden and Village Taxes via credit card and e-check, seconded by Trustee Nicklas and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Excused
Trustee Novick	Aye
Trustee Tsafos	Aye

APPROVAL OF ABSTRACTS

Mayor DeVita moved that the following abstracts of vouchers be approved for payment and to ratify August vouchers seconded by Trustee Nicklas, and approved upon the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Excused
Trustee Novick	Aye
Trustee Tsafos	Aye

- Abstract # 27 Trust & Agency \$33,970.33
- Abstract # 1080 Capital Projects \$320.00
- Abstract # 1115c Prepays \$1,904.79
- Abstract # 1112 General Fund \$206,945.62

August Vouchers:

Sept. 16, 2020

• Abstract #	26	Trust & Agency	\$19,676.78
• Abstract #	1081	Capital Projects	\$1,440.00
• Abstract #	1115a	Prepays	\$5,367.89
• Abstract #	1115b	Prepays	\$220.48
• Abstract #	1115	General Fund	\$25,369.50

ADOPT NYS RECORDS RETENTION SCHEDULE LGS-1

Mayor DeVita moved to adopt the following resolution concerning the new NYS Records Retention Schedule LGS-1, which supersedes the current Schedule MU-1, seconded by Trustee Miritello and approved upon the following vote:

RESOLVED, By the Board of Trustees of the Village of Laurel Hollow that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Excused
Trustee Novick	Aye
Trustee Tsafos	Aye

SEXUAL HARASSMENT TRAINING

The Clerk advised the Board that she would arrange for another online sexual harassment training session through Salerno Insurance. Employees would be required to take the training, and training would be recommended for elected and appointed officials.

ADJOURN TO EXECUTIVE SESSION

Trustee Nicklas moved to adjourn to Executive Session at 7:41 pm to discuss litigation matters, seconded by Mayor DeVita, approved by the following poll of the Board:

Mayor DeVita	Aye
Trustee Jusko	Aye
Trustee Miritello	Aye
Trustee Nemshin	Aye
Trustee Nicklas	Excused

Sept. 16, 2020

Trustee Novick	Aye
Trustee Tsafos	Aye

The Board returned to public session at 8:03 pm with no action taken.

There being no further business to come before the Board, Mayor DeVita moved to adjourn the meeting at 8:03 pm, seconded by Trustee Miritello, and approved by all present.

Elizabeth Kaye
Elizabeth Kaye, Clerk / Treasurer

ALSO PRESENT:
Daniel Cartagena
Michael Rant, P.E.

Quantum Realty
NorthCoast Civil

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:00 P.M. ON WEDNESDAY, OCT. 14, 2020