

**MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
VILLAGE HALL
APRIL 10, 2019
7:00 PM**

PRESENT:

Mayor Daniel F. DeVita
Trustee Kevin Jusko
Trustee Jeffrey Miritello
Trustee Jeffrey Nemshin
Trustee Richard Nicklas
Trustee Martin Novick
Trustee Nicholas Tsafos

Howard Avrutine, Village Attorney
Elizabeth Kaye, Clerk / Treasurer

Michael McNerney, Building Inspector
Nancy Popper, Deputy Clerk/ Court Clerk

MAYOR DE VITA called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

PUBLIC HEARING – 2019-2020 TENTATIVE BUDGET

At 7:05 p.m., Mayor DeVita opened the public hearing on the 2019-2020 Tentative Budget. The hearing was stenographically recorded, and a copy of the transcript will be affixed to and made a part of these minutes.

The Village Attorney entered the following items into the record:

- Excerpt from the minutes of the March 13, 2019 meeting, setting the public hearing for April 10, 2019
- Copy of the Tentative Budget as filed with the Board of Trustees on March 13, 2019
- Notice of the April 10, 2019 Public Hearing prepared by the Village Clerk
- Affidavit of Posting by the Village Clerk stating that the Notice of Public Hearing was posted @ the Village Hall bulletin board on March 15, 2019
- Affidavit of Publication stating that the public notice of the April 10th hearing was published in The North Shore Leader on March 20, 2019
- Evidence that the public notice for the April 10th hearing and the Tentative Budget were posted to the NEWS section of the website on March 15, 2019 and forwarded to subscribers on April 3, 2019
- Evidence that the Tax Cap Certification was filed with the Office of the State Comptroller on March 5, 2019

Mayor DeVita reported that there was no increase in the tax levy from 2018-2019, although individual homeowners' taxes may change as a result of changes in assessed valuations. There being no comments from the Board or public, Trustee Tsafos moved to close the public hearing at 7:10 pm, seconded by Trustee Novick, approved by all present.

Mayor DeVita moved to adopt the 2019-2020 Budget as presented, seconded by Trustee Nemshin, approved by all present.

POLICE REPORT

Mayor DeVita reported that the Village had received complaints concerning the left hand turn from Laurel Hollow Road onto Route 25A, and he will ask the NYS DOT to perform a traffic study of this intersection.

The Board reviewed the Oyster Bay Cove Police Department’s Monthly Report for March, 2019, which was distributed to the Board upon receipt. Statistics are as follows:

	Totals this Month	Totals year-to-date	Totals prior year- to- date
Auto Accidents Personal Injury	0	1	1
Auto Accidents Property Damage	1	6	7
Aided Cases Resulting from Auto Accidents	0	1	1
Aided Cases Other	4	9	10
Arrests	0	0	0
Summonses-Moving Violations	23	75	73
Summonses-Parking	0	2	5
Fire Calls	1	2	4
Patrol Mileage	4,650	13,500	13,500
Offenses -Case Reports	2	4	2
Suspicious Autos	0	3	7
Suspicious Persons	2	3	0
Suspicious Phone Calls	0	0	2
Recorded Alarms	14	43	45
Vacant Houses	1	8	12
Disturbances	2	10	5
Malicious Mischief	0	0	1
Non-Case Incidents	1	2	1
Animal Nuisance Complaints	0	1	0
Assist from NCPD	0	0	0

Stop Signs	3
Cell Phone	0
Speeding	6
Unlicensed Operation	0
Uninspected mv	3
DWI	0
No Insurance	7
Expired Registration	1
Disobey Traffic Control Device	1
Following Too closely	0
Defective lights	1
Fail to Keep Right	1
No U turn	0
No Parking	0
Village Ord. Violation	0
No Seatbelt	0
Total	23

Sergeant Mergel was present and spoke to the Board regarding recent events.

BUILDING DEPARTMENT REPORT

BP #2925 - Request to Extend Permit

The applicant obtained a permit on 9/28/2017 to perform interior alterations following issuance of a Stop Work Order on 8/22/2017. The building permit expired on 3/30/2019. To close the permit, a final inspection must be conducted, and the electrical inspection certificate must be received. The original permit fee, including the penalty, was \$5,475.

Mr. Andriotis, who was in attendance, explained that a health issue prevented him from finishing his project. Mayor DeVita requested that the matter be placed on the next agenda for follow-up. Trustee Jusko moved to grant a thirty-day extension, seconded by Trustee Nicklas, all approved.

ENGINEER'S REPORT

A written report was submitted to the Board in advance of the meeting. Village Engineer Antonelli was not in attendance.

The **MINUTES** of the Board of Trustees meeting held on March 13, 2019, as amended, were approved by all present on a motion by Mayor DeVita and seconded by Trustee Novick. The **MINUTES** of April 9, 2019 were approved by all present on a motion by Mayor DeVita and seconded by Trustee Nicklas.

The **FINANCIAL REPORT** for March, 2019 and the **REPORT OF UNPAID TAXES** were distributed to the Board. Bank statements and reconciliations were reviewed by Trustee Tsafos prior to the meeting.

SCHEDULING OF PUBLIC HEARING REGARDING RENEWAL OF OYSTER BAY FIRE DEPARTMENT AND ATLANTIC STEAMER FIRE COMPANY CONTRACT

Mayor DeVita moved to schedule the public hearing regarding the renewal of the Oyster Bay Fire Department and Atlantic Steamer Fire Company contract for the next regular meeting on May 8, 2019 at 7:00 pm, seconded by Trustee Miritello, approved by all present.

APPROVAL OF ABSTRACTS

Trustee Novick moved that the following abstracts of vouchers be approved for payment, seconded by Trustee Tsafos, and approved by all present:

- Abstract # 7 \$4,374.77
- Abstract # 1066 \$22,080.00
- Abstract # 1076 \$46,807.96

PREPAYMENT OF CLAIMS

Trustee Tsafos moved to authorize prepayment of Utility and Telecommunication Claims in accordance with the State Comptroller's Local Management Guide, "Improving the Effectiveness of Your Claims Auditing Process" and to authorize prepayment of Justice Court Training Courses and meetings, seconded by Trustee Novick, all approved.

BUDGET TRANSFER

Mayor DeVita moved to approve the following budget transfer, seconded by Trustee Nemshin, and approved by all present, to cover a higher than budgeted expenditure in Attorney Fees-Litigation:

From: A1990 Contingency \$10,000

To: A1420.3 Attorney-Litigation \$10,000

RENEW EMPIRE BLUE/CROSS BLUE/SHIELD DENTAL CONTRACT

Having compared the rates of two other insurance companies and finding that Empire's rate was lower, Trustee Miritello moved to renew the contract with Empire BlueCross BlueShield for dental insurance for active employees, with a 3% increase, effective June 1, 2019, seconded by Trustee Nicklas, and approved by all present.

RENEW TERMITE CONTRACT FOR VILLAGE HALL

Mayor DeVita moved to renew the termite contract for Village Hall with Kane Exterminating for \$300.00, seconded by Trustee Tsafos, approved by all except for Trustee Miritello, who voted Nay.

NEW WEBSITE

Trustee Tsafos moved to approve the agreement with CivicCMS for a new website with the "template option," with design, installation, and training to cost \$5,000 plus a three-year maintenance fee of \$1,995 per year, thereafter to increase at the rate of 5% per year with the initial cost of \$5,000 to be spread over three years at no additional cost, the agreement subject to Village Attorney review, seconded by Trustee Jusko, all approved.

APPOINTMENT OF ELECTION INSPECTORS

Mayor DeVita moved to appoint the following Nassau County Registered Inspectors and to approve compensation of \$150.00 per inspector for the Village Election on June 18, 2019 and to appoint one alternate, seconded by Trustee Nicklas, all approved:

- Thomas Montalbano (Rep)
- Robert McCullough (Dem)
- Patrice Benneward (alternate – unaffiliated)

MUNISTAT TO PREPARE AND FILE ANNUAL INFORMATION STATEMENT

Trustee Nemshin moved to approve the agreement with Munistat to file and prepare the Village's annual Information Statement in connection with the \$3,000,000 Road Bond at a fee of \$1,200, seconded by Trustee Miritello, all approved.

UPGRADE OF WATER FILTRATION SYSTEM FOR VILLAGE HALL

This item was tabled to the Board's May meeting.

COLD SPRING HARBOR LAB AGREEMENT

Village Attorney Avrutine reported that negotiations on the tank agreement contract renewal are ongoing.

ADJOURN TO EXECUTIVE SESSION

Mayor DeVita moved to adjourn to Executive Session to discuss personnel matters, seconded by Trustee Jusko, all approve.

RETURN TO PUBLIC SESSION

GRANT EXTRA WEEK VACATION DUE TO SPECIAL CIRCUMSTANCES

Mayor DeVita moved to allow Highway employee Carlos Hernandez to carry over a one-week vacation for the fiscal year 6/1/2019-5/31/2020 due to special circumstances/family health matter, seconded by Trustee Jusko, all approved.

AMEND PERSONNEL POLICY § 804 WITH RESPECT TO PERSONAL DAYS

Mayor DeVita moved to amend the Personnel Policy § 804 to replace “hired prior to 6/1/2010” to “hired prior to 6/1/2018,” seconded by Trustee Jusko, all approved.

AMEND MOTION FROM MARCH 13, 2019 – STEEL SHED

Trustee Miritello moved to amend the motion from the March 13, 2019 meeting with respect to purchasing a steel shed, to state, “after extensive research, there is no comparable product with the desired specifications”, seconded by Trustee Nemshin, all approved.

There being no further business to come before the Board, Trustee Nemshin moved to adjourn the meeting at 8:45 pm, seconded by Jusko, all approved.

Elizabeth Kaye
Elizabeth Kaye, Clerk / Treasurer

ALSO PRESENT:

Sgt. Mergel
Randy Jones
Gary Andriotis

Oyster Bay Cove Police Department
Cold Spring Harbor Lab
44 Timber Ridge Drive

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 7:00 P.M. ON WEDNESDAY, MAY 8, 2019