

INC. VILLAGE OF LAUREL HOLLOW
APPLICATION TO BOARD OF ZONING APPEALS

Appeal No. _____

This application, made to the Board of Zoning Appeals, is an appeal from the decision of the Building Inspector.

1. APPLICANT'S NAME: _____
Address: _____

Phone Number: _____
Email Address: _____

Applicant is:
(check one) Owner Contract Vendee Builder Agent
 Architect Engineer

- PROPERTY OWNER'S NAME: _____
Address: _____

Phone Number: _____
Email Address _____

2. DESCRIPTION OF SUBJECT PROPERTY:

Section _____ Block _____ Lot _____
_____, Laurel Hollow, New York
(street address)

3. The owner obtained title to the subject property on _____.
The structures on the property were built on the following dates:

4. The question involved relates to:

(check words that apply)

Use	Frontage	Side Yard	Width
Lot Coverage	Front Yard	Rear Yard	Building Area
Floor Area	Height	Depth	Surface Coverage

5. Is property within 500 feet of: _____
(yes or no)

- (A) Any Village of Laurel Hollow boundary line? YES NO
- (B) Any existing or proposed County or State park or other recreation area? YES NO
- (C) Any existing or proposed County road? YES NO
- (D) Any existing or proposed State road? YES NO
- (E) Any existing or proposed County stream or drainage channel? YES NO

6. TYPE OF APPEAL - an appeal is made herewith for:

- Area Variance
- Use Variance
- Special Use Permit

7. SUBMISSIONS.

This application shall be submitted along with the Building Permit Denial, Disclosure Statement, Short Environmental Assessment Form, the necessary survey, and any other supporting documents. The applicant agrees to furnish any and all additional information and materials the Board may require in order for it to clearly understand and consider this matter.

THE CONTENTS OF THIS ENTIRE APPLICATION ARE HEREBY SUBSCRIBED AND AFFIRMED BY THE APPLICANT AS TRUE UNDER THE PENALTIES OF PERJURY.

(Date)

Applicant's Signature

(Date)

Applicant's Signature

ADDITIONAL INFORMATION PAGE

INSTRUCTION SHEET

BOARD OF ZONING APPEALS

INC. VILLAGE OF LAUREL HOLLOW

1. DOCUMENTS REQUIRED.

The original + nine (9) copies of each of the following documents are required for the processing of your application to the Board of Zoning Appeals.

A. Application Form (enclosed with this package). The application must be signed by the owner or contract vendee of the subject property or by a duly authorized agent on behalf of the owner.

B. Building Permit Application, with disapproval of the Building Inspector noted thereon.

C. Part 1 of Short Environmental Assessment Form
(use current form available at <http://www.dec.ny.gov/>)

D. Disclosure Statement (enclosed with this package)

E. Survey - a recent accurate survey of the subject property prepared by a licensed surveyor showing the location of all existing structures and proposed structures to be erected thereon, and their distances from all property lines, including all cesspools, drainage structures and wells.

F. A radius map showing all parcels located within 200' of the subject parcel.

G. Preliminary drawings consisting of site plan, floor plans, exterior elevations and cross sections.

2. FILING FEE AND STENO DEPOSIT.

The following charges must be submitted with each application:

Filing Fee (non-refundable):

Application for Special Use Permit	\$1,500.00
Any Other Application (Variance or Slope)	\$500.00
Deposit for Stenographic Services Variance Applications Only (unused portion will be refunded)	\$500.00

3. WHERE TO FILE APPLICATION.

The application form, together with all accompanying documentation, required filing fee and steno deposit, may be personally delivered to the Village Hall or mailed to the following address:

Board of Zoning Appeals
Inc. Village of Laurel Hollow
1492 Laurel Hollow Road
Laurel Hollow (Syosset), NY 11791

4. NOTICE OF PUBLIC HEARING WITH AFFIDAVIT OF MAILING.

When the applicant is notified that a hearing date has been scheduled, the applicant must mail the "Notice of Public Hearing" (which will be provided by the Village) to all owners of land within two hundred (200') feet of the subject property at least five (5) days prior to the date set for such hearing. Such notice must be sent by Certified Mail, Return Receipt Requested. An Affidavit of Mailing (on the form provided herein or similar form) must be filed with the Village on or before the date of the hearing. The Receipt for Certified Mail with postmark of the Post Office, along with the green return receipt cards, must be attached to the Affidavit of Mailing.

The applicant may utilize the Assessment Roll of the Village to ascertain the names and mailing addresses of the owners of property identified by section, block and lot on the radius map, all of whom should be notified of the public hearing date for the subject application.

5. EFFECT OF IMPROPER APPLICATIONS.

Any communication purporting to be an application shall be regarded as a mere notice of intention to seek relief and shall be of no force or effect until it is made in the form which is required herein. No application will be accepted for processing unless and until it is in complete conformity with these instructions.

For further information, please contact Village Hall at 516-692-8826.

MEMBERS OF THE BOARD OF ZONING APPEALS:

Russell Mohr, Chairman

Jeffrey Blumin
Louis Lebedin
Cindy Kaufman
Vincent Parziale

DISCLOSURE STATEMENT

_____ deposes and says:
(Name)

1. FOR INDIVIDUAL

(A) That I am over the age of 18 and reside at _____
_____.

(B) That I am the OWNER/CONTRACT VENDEE (cross out one) of the property designated as Section _____ Block _____ Lot _____ on the Land and Tax Map of Nassau County, which forms the subject matter of this application and am fully familiar with all the facts and circumstances hereinafter set forth.

1. FOR CORPORATION

(A) That I am the _____ of _____
(Title) (Name of Corporation)

and am fully familiar with all the facts and circumstances hereinafter set forth.

(B) That the business address of the aforesaid corporation is _____
_____.

(C) That said corporation was incorporated under the laws of the State of New York and is the OWNER/CONTRACT VENDEE (cross out one) of the property designated as Section _____ Block _____ Lot _____ on the Land and Tax Map of Nassau County, which forms the subject matter of this application.

(D) That the following are the names and residences of each officer, director and shareholder and their relationship to the corporation:

(E) That the corporate stock of said corporation has not been pledged to any person nor has any agreement been made to pledge the said stock, except:

2. That there are no encumbrances or holders of any instruments creating an encumbrance upon the subject property, except:

3. That neither deponent nor any other person mentioned in this statement is a Village officer or employee, or is related to a Village officer or employee, except:

4. That no State officer or employee or local municipal officer or employee in Nassau County or his/her spouse or a person by consanguinity related to either of them within the third degree is the applicant or an officer, director or employee of the applicant, or legally or beneficially owns or controls the corporate stock of the applicant, or is a partner of the applicant, or associated with the applicant in a joint venture, or has an agreement with the applicant, expressed or implied, whereby his/her compensation for services is to be dependent or contingent upon the favorable exercise of discretion in the granting of the application herein, except:

5. That in the event there is any change in the matters set forth herein prior to the public hearing relating to the property affected hereby, deponent will file with the Village a supplemental statement indicating the details of such change within 48 hours of such change.

I HAVE READ THE FOREGOING AND UNDERSTAND THAT ANY FALSE STATEMENTS MADE THEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW.

(Date)

Applicant's Signature

(Date)

Applicant's Signature

NOTE: If applicant is contract vendee, a Disclosure Statement from the owner of the subject property is also required to be filed with the application.